

# SUMMONS IN A CIVIL ACTION

## UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF MICHIGAN

VERNON OARD

Case No. 1:17-cv-1136

Hon. Paul L. Maloney

v.

TO: COUNTY OF MUSKEGON

ADDRESS: Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442  
(231) 742-6520

COUNTY OF MUSKEGON, and 14th JUDICIAL  
CIRCUIT COURT

A lawsuit has been filed against you.

YOU ARE HEREBY SUMMONED and required to serve upon plaintiff, an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure within 21 days after service of this summons on you (not counting the day you received it). If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You must also file your answer or motion with the Court.

The Court has offices in the following locations:

399 Federal Building, 110 Michigan St., NW, Grand Rapids, MI 49503  
P.O. Box 698, 314 Federal Building, Marquette, MI 49855  
107 Federal Building, 410 W. Michigan Ave., Kalamazoo, MI 49007  
113 Federal Building, 315 W. Allegan, Lansing, MI 48933

PLAINTIFF OR PLAINTIFF'S ATTORNEY NAME AND ADDRESS

Sarah Riley Howard, Esq.  
Pinsky, Smith, Fayette & Kennedy, LLP  
146 Monroe Center St NW, Suite 805  
Grand Rapids, MI 49503  
(616) 451-8496

CLERK OF COURT



By: Deputy Clerk

December 27, 2017

Date

### PROOF OF SERVICE

This summons for COUNTY OF MUSKEGON was received by me on \_\_\_\_\_ (date).  
(name of individual and title, if any)

☐ I personally served the summons on the individual at \_\_\_\_\_ (place where served)  
on \_\_\_\_\_ (date).

☐ I left the summons at the individual's residence or usual place of abode with \_\_\_\_\_ (name), a person of suitable age and discretion who resides there, on \_\_\_\_\_ (date), and mailed a copy to the individual's last known address.

☐ I served the summons on \_\_\_\_\_ (name of individual), who is designated by law to accept service of process on behalf of \_\_\_\_\_ (name of organization) on \_\_\_\_\_ (date).

☐ I returned the summons unexecuted because \_\_\_\_\_.

☐ Other (specify) \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under the penalty of perjury that this information is true.

Date: \_\_\_\_\_

Additional information regarding attempted service, etc.:

\_\_\_\_\_  
Server's signature\_\_\_\_\_  
Server's printed name and title\_\_\_\_\_  
Server's address

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## UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF MICHIGAN

VERNON OARD

Case No. 1:17-cv-1136

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v.

TO: 14th JUDICIAL CIRCUIT COURT

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CLERK OF COURT



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December 27, 2017

Date

### PROOF OF SERVICE

This summons for 14th JUDICIAL CIRCUIT COURT was received by me on \_\_\_\_\_.

(name of individual and title, if any)

(date)

☐ I personally served the summons on the individual at \_\_\_\_\_  
on \_\_\_\_\_.

(place where served)

(date)

☐ I left the summons at the individual's residence or usual place of abode with \_\_\_\_\_, a person  
of suitable age and discretion who resides there, on \_\_\_\_\_, and mailed a copy to the individual's last known address.

(name)

(date)

☐ I served the summons on \_\_\_\_\_, who is designated by law to accept service  
of process on behalf of \_\_\_\_\_ on \_\_\_\_\_.

(name of individual)

(name of organization)

(date)

☐ I returned the summons unexecuted because \_\_\_\_\_.

☐ Other (specify) \_\_\_\_\_.

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